**Meeting Agenda Week 4**

**TechQuest**

# **Meeting information**

* **Date: 24-09-2019**
* **Time: 09:30-10:00**
* **Location: Fontys R1 2.50**
* **Chairperson: Atanas Draganov**

Attendees requested: All groupmates should be present.

# **Preparations for meeting:**

1. Put mobile phone off, out of sight before entering meeting.
2. Update process report.
3. Preparations for the topics which are discussed during the meeting.
4. Preparation for Project plan v2.
5. Preparation for Setup Document
6. Preparation for web pages (front-end) v1
7. Preparation for database design v1
8. Preparation for Application GUI v1

**Meeting Goals:**

1. Receive feedback from tutor on the setup document, web pages samples, database design, and application GUI samples.
2. Receive answers from tutor to the questions regarding implementation phase.

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| Time | Minutes | Topic/Discussion | Way of working | Prioritization |
| 9:30 | 5 | Setup Document | Discussion | 2 |
| 9:35 | 8 | Web pages sample (front-end) v1 | Discussion | 1 |
| 9:38 | 8 | Database design v1 | Discussion | 2 |
| 9:43 | 8 | Application GUI samples | Discussion | 1 |